



BATH & WELLS

Multi Academy Trust

'That they may have life, life in all its fullness' John 10:10

Application form for the post of:	
Where did you see the vacancy advertised?	

PERSONAL DETAILS	
Full Name:	
Address:	
Tel. Numbers:	
Email Address:	
National Insurance Number:	

Do you require a permit for working in the UK? You will be required to produce evidence of eligibility to work in the UK.	Yes		No	
Details:				
Do you have access to transport for work related travel?	Yes		No	

EMPLOYMENT

Your present (or most recent job)

Job Title:	
Current/Most recent Employer:	
Address:	
Dates from and to: (MM/YYYY)	
Current Salary:	
Notice Period:	
Reason for Leaving:	

Please describe your current or most recent job giving sufficient details of your role, responsibilities and working relationships.

Previous Employment:

Starting with the most recent first, please list in chronological order, giving a brief description of each including responsibilities.

Dates from and to MM/YYYY – MM/YYYY	Name of employer and job title	Salary and benefits	Main Duties	Reason for leaving

VOLUNTARY WORK

Please give details of any voluntary positions held.

YOU AND THE ROLE

Please give details of your skills, abilities, achievements and experience (including outside interests) and use examples to demonstrate how you meet the criteria in the person specification. You may continue on separate sheets and attach if necessary.

OTHER INFORMATION

Please give us any other information which you think is relevant to this position

Do you consider yourself to have a disability?

Yes

No

If yes, would the provision of any aids or modification assist you in carrying out the duties of the post?

Is there anything we need to know about your disability in order to offer you a fair selection interview?

Rehabilitation of Offenders Act 1974

The rehabilitation of Offenders Act helps rehabilitate ex-offenders back into work by allowing them not to declare criminal convictions after the rehabilitation period set by the Court has elapsed and the convictions become 'spent'. During the rehabilitation period, convictions are referred to as 'unspent' convictions and must be declared to employers.

All posts involving direct contact with vulnerable children are exempt from the Rehabilitation of Offenders Act 1974.

The amendments to the Exceptions Order 1975 (2013) provide that certain spent convictions and cautions are 'protected'. These are not subject to disclosure to employers and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found on the Disclosure and Barring Service website.

**If applying for a post that involves direct contact with children, please answer:
Have you ever been convicted of a criminal offence which is not 'protected' YES / NO**

**If applying for a post that does not involve direct contact with children, please answer:
Have you any unspent criminal convictions or bind-overs, or any cautions, warnings or reprimands? YES / NO**

If you have answered yes to either of the above, supply details of all convictions in a sealed envelope marked 'confidential' and attach to this form. If your application is successful, this information will be checked against information from the Disclosure & Barring Service before your appointment is confirmed.

REFERENCES

Please give details of two referees who are able to comment on your suitability for the job, one of whom must be your present or most recent employer. If you have just left full time education you should give details of your course tutor or teacher. References from **friends and relatives are not acceptable**. We reserve the right to contact any of your previous employers.

Referee 1:

Name:	
Address:	
Telephone Number:	
Email:	
Position/Occupation:	
Relationship to you:	
May we approach this referee?	

Referee 2:	
Name:	
Address:	
Telephone Number:	
Email:	
Position/Occupation:	
Relationship to you:	
May we approach this referee?	

Declaration: I declare that the statements in this form are correct. I understand that any job offer will be conditional on references that are satisfactory to the Bath & Wells Multi Academy Trust. For posts which will involve working with children, young people and vulnerable adults a clear enhanced DBS check will be required.

Signature		Date	
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EQUAL OPPORTUNITIES MONITORING FORM

The Bath & Wells Multi-Academy Trust supports equal opportunities in employment and opposes all forms of unlawful and unfair discrimination. Our aim is to ensure that job applicants and employees are treated equally and fairly and are recruited, selected, trained and promoted on the basis of job requirements, skills, abilities and other objective and job related criteria. We will also ensure that individuals are not disadvantaged by conditions or requirements, which cannot be shown to be justified as being necessary for the safe and effective performance of the job.

To assist us with this aim and to comply with legislation, we would ask that you please complete and return this form. This information will be used solely for monitoring purposes and will not be available to those involved in the selection process.

Vacancy Applied for:				
Name:				
Date of birth:				
Gender and Marital Status				
<input type="checkbox"/> Female		<input type="checkbox"/> Male		<input type="checkbox"/> Transgender
<input type="checkbox"/> Single	<input type="checkbox"/> Married/Civil Partnership	<input type="checkbox"/> Widowed	<input type="checkbox"/> Divorced	
Ethnic Origin (mark one box only)				
<input type="checkbox"/> White or White British	<input type="checkbox"/> Mixed	<input type="checkbox"/> Asian or Asian Black	<input type="checkbox"/> Black or Black British	<input type="checkbox"/> Other Ethnic Groups
<input type="checkbox"/> White & Black Caribbean	<input type="checkbox"/> Indian	<input type="checkbox"/> Caribbean	<input type="checkbox"/> Chinese	<input type="checkbox"/> White & Black African
<input type="checkbox"/> Irish	<input type="checkbox"/> Pakistani	<input type="checkbox"/> African	<input type="checkbox"/> Bangladeshi	<input type="checkbox"/> Other ethnic group
<input type="checkbox"/> White & Asian	<input type="checkbox"/> Other White background	<input type="checkbox"/> Other black background		
Sexual Orientation				
<input type="checkbox"/> Bisexual	<input type="checkbox"/> Homosexual	<input type="checkbox"/> Heterosexual	<input type="checkbox"/> Other	<input type="checkbox"/> Prefer not to say
Please state any particular assistance or facilities you may require in attending an interview.				